



Minutes of the Parish Meeting held on Tuesday 10th June 2025 at Mawdesley Village Hall

Participants: Cllr L Causer (Chair), Cllr M Worthington (Vice Chair), Cllr G Green, Cllr S Boardman, Cllr M Henty, Trish Grimshaw (Clerk/RFO) and Peter Boardman (Lengthsman).

1. **Apologies for Absence** – Cllr G Worthington, Cllr J Hogg. The Chair announced the resignation of Cllr G Worthington and expressed her thanks on behalf of the Parish Council for almost 10 years of service. Cllr Worthington has made an excellent contribution to the village was wished well for the future.
2. **Declarations of Interest and Dispensations**
 - a. To receive declarations of interest from Councillors in relation to items on the agenda.
Cllr Boardman declared an interest in item 7 and will not comment.
 - b. To receive written requests for dispensations for disclosable pecuniary interests - *none*
 - c. To grant any requests for dispensation as appropriate - *none*

3. **To approve the AGAR timetable.** It was resolved to approve the AGAR timetable proposed by the Chairman and seconded by Cllr M Worthington as follows:

Timetable for 2024/25 AGAR completion, approval, and submission is:

Between 01/04/25 and 30/06/25 (completed) Accounting Statements prepared and signed by Clerk/RFO. Documentation to internal audit, to include draft/unapproved Annual Return documentation and draft 2025 Accounting Statements.

10/06/25 Meeting: Approval of Internal Auditors report; Annual Governance Statement (Section 1) to be approved, Accounting Statements (Section 2) to be approved. Following approval, the Chair and Clerk of the meeting sign the Annual Governance Statement and the Chair signs the Accounting Statements.

Before 01/07/24 MPC publishes on website:

- a) the Annual Internal Audit Report (recommended but not mandatory).
- b) the Annual Governance Statement.
- c) the Accounting Statements.
- d) a declaration that the accounts are yet unaudited.
- e) details of the arrangements for the exercise of public rights.
- f) the name and address of the External Auditor. Monday 16th June to 27th July 2025: Public rights 30 working days. Notices and documents on MPC noticeboards.

Audit send to PKF Littlejohn (External Auditor) by 30.06.25

- a) the Annual Internal MAWDESLEY PARISH COUNCIL Page 4 of 7 Audit Report.

- b) the Annual Governance Statement.
- c) the Accounting Statements.
- d) an analysis of any significant year on year variances.
- e) a bank reconciliation as of 31 March 2025;
- f) details of the arrangements for the exercise of public rights; and g) any other information that the auditor has specifically requested.

4. **To receive and approve the Internal Auditors report for 2024/25.** *It was resolved to approve the internal auditors report (previously distributed).*
5. **To approve Section 1 Annual Governance Statement 2024/25 and Section 2 Accounting Statements 2023/24 being part of the Annual Governance and Accountability Return 2023/24 (enclosed) and authorise the Chairman and Clerk/RFO to sign them on behalf of Mawdesley Parish Council.** *It was resolved to approve Section 1 and Section 2 which were duly signed by the Chair and Clerk/RFO.*
6. **To confirm the accounts will be available for public inspection for a period of 30 working days (Monday to Friday) for the period Monday 16th June to 27th July 2025.** *It was resolved to approve the dates for public inspection as Monday 16th June to 27th July 2025.*
7. **Planning Matters** - to discuss and decide a response (if applicable) to planning applications including those received after the agenda is published.

Proposal: Construction of self-build dwelling on new footprint, further from highway, following demolition of existing dwelling.

Location: 59 Gorsey Lane Mawdesley Ormskirk L40 3TE

Reference: 25/00406/FUL

We have received the above application which can be viewed at planning.chorley.gov.uk. Please view the documents and submit your *comments online* by 12 June 2025.

Parish Councillors Decision – no objection (Cllr Boardman could not comment)

There being no further business the meeting closed at 19.41

SignedM Worthington.....

Cllr M Worthington, Vice Chair

Dated08.07.25.....

Clerk/RFO: Trish Grimshaw, E mail: clerk@mawdesleyparishcouncil.org.uk